

Primary Care Commissioning policies – as at June 2016

For each of the four disciplines we have a 'book' published on the intranet and internet, the books are due to be reviewed by April 2017 where we will address any feedback received on the policies – feedback is being logged as it comes in. Updates (particularly to the Pharmacy manual) are becoming necessary now that people are using it and questions have arisen.

Medical - Policy Book for Primary Medical Services

Policies published in the manual:-

- Which medical contract when?
- Contract variations
- Contract breaches and termination
- Managing a pms contractor's right to a gms contract
- Managing patient lists
- Adverse events
- Managing disputes
- Death of a contractor
- Practice closedown

Gaps/Policies to be added:-

- Temporary suspension of patient registration – by July
- GP registration of patients residing in private hospitals – by August
- Protocol of parental leave payments - by July
- Framework for responding to performers concerns – to be reviewed

Note:- we need to be mindful that as far as primary medical care is concerned we now have CCGs commissioning/contract managing so any oversight of delivery must include them either in their own right or via regional directors/teams.

Pharmacy Manual

Policies published in the manual:-

- Fitness
- Procedure for Application to Join the Pharmaceutical List – Sole Trader
- Procedure for Application to Join the Pharmaceutical List – Partnership
- Procedure for Application to Join the Pharmaceutical List – Body Corporate
- Procedure for Application to Join the Pharmaceutical List – Dispensing Appliance Contractor – Sole Trader
- Procedure for Application to Join the Pharmaceutical List – Dispensing Appliance Contractor – Partnership
- Procedure for Application to Join the Pharmaceutical List – Dispensing Appliance Contractor – Body Corporate
- Current Needs
- Future Needs

- Improvements or Better Access
- Unforeseen Benefits
- Future Improvements or Better Access
- Relocations that do not Result in Significant Change
- Distance Selling Premises
- Change of Ownership
- Combined Change of Ownership and Relocation that does not Result in Significant Change
- Controlled Localities
- Dispensing Doctors
- Advanced Services
- Enhanced Services
- Temporary Listings Arising out of Suspensions
- Right of Return
- Temporary Arrangements
- Opening Hours
- Monitoring Compliance and Managing Performance
- Background and procedures – Local Pharmaceutical Services

Gaps/Policies to be added:-

- Closing a pharmacy – would like this by Christmas
- Fitness to practice issues (outside of applications process)
- Working with Capita vs NHS England regional teams responsibilities re: local pharmacy payments and control of entry

[Optometry - Eye Health Policy Book](#)

Policies published in the eye health policy book:-

- Characteristics of GOS contracts
- Contract applications
- Contract assurance
- Contract breaches and termination
- Contract variations
- Adverse events
- Managing disputes
- Death of a contractor
- Post Payment Verification Visits

Gaps/Policies to be added:-

- GOS claims - and under what circumstances certain claims should be made (this is currently making its way through the gateway process).
- There is also a gap around a wider document on GOS claims.
- The management of contractor performance concerns.

Dental - Policy Book for Primary Dental Services

Policies published in the eye health policy book:-

- Which dental contract when?
- Contract variations
- Contract breaches and termination
- Managing a PDS contractor's right to a GDS contract
- Adverse events
- Managing disputes
- Financial recovery and reconciliation
- Death of a contractor
- Practice closedown

Gaps/Policies to be added:-

Not aware of any current gaps but are doing a systematic review with the dental leads to find out.

Patient and Participation Policy

NHS England has a specific duty under section 13Q of the NHS Act 2006 to properly involve patients and the public in commissioning processes and decisions.